

**OXFORD MAYOR AND COUNCIL  
REGULAR MEETING  
MONDAY, NOVEMBER 6, 2017 – 7:00 P.M.  
CITY HALL  
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the November 6, 2017 Mayor and Council Regular Meeting
5. **Honorary Councilmember** – We will not have an honorary councilmember for November.
6. **CONSENT AGENDA**
  - a. \* Motion to approve the Minutes of the Regular Meeting of October 2, 2017.
  - b. \* Motion to approve the Minutes of the Work Session October 16, 2017.
  - c. \* Motion to accept the Minutes of the Planning Commission for July 11, August 8, and September 20, 2017 meetings.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns  
Ms. Vivian Harris has requested to speak re: Land
9. Mayor's Report
10. \* **Historic Preservation Committee Report** – Councilmember Baker will provide a brief summary of the Committee's report.
11. \***Second Reading for Sec. 36-93 Ordinance Change** – We will have the second reading of an ordinance change to require that residents connect to available sewer once their septic system fails, and if their residence is located within 100 feet or less from the right-of-way or easement.
12. **Grant Writer** – We will continue our discussion on hiring a grant writer to pursue grant funding for the city's trail, park, and historic preservation projects.
13. \* **Moore Street Traffic Study** – We will follow up on our discussion to implement traffic calming measures on Moore Street.

14. **Honorary Councilmember of the Month Program** – We will continue our discussion on transitioning the city’s Councilmember of the Month program to every other month or once a quarter.
15. \* **101 Longstreet Circle** – We will continue our discussion on whether or not to convert the 0.44 acre lot at 101 Longstreet Circle to a city park.
16. \* **Local Maintenance and Improvement Grant – FY2018** – The attached Resolution designates E. Bonnell Street for the LMIG resurfacing work this fiscal year.
17. Invoice Approval
18. **Executive Session** – Personnel and real estate matters.
19. Adjourn

**INVOICES OVER \$1,000.00**

VENDOR	DESCRIPTION	AMOUNT
<b>MONTHLY</b>		
<b>City Oxford Utilities</b>	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (September)	2,059.54
<b>Georgia Municipal Association</b>	Employee Retirement Contributions (Oct) Inv#326992	6,279.16
<b>Georgia Municipal Association</b>	Employee Retirement Contributions (Nov) Inv#327913	6,279.16
<b>Blue Cross Blue Shield</b>	Health Insurance (Nov)	9,439.93
<b>City of Covington</b>	Quarterly Sewer 6/30/2017 – 9/30/2017	11,388.00
<b>Latham Home Sanitation Co. Inc.</b>	Monthly curbside service for October Inv#126276	5,636.10
<b>Newton County Water &amp; Sewer</b>	Water Purchase Cornish Creek for September Inv#2344	18,637.00
<b>Newton County Water &amp; Sewer</b>	Sewer charges 8/30/2017 – 9/28/2017	6,768.30
<b>Newton County Water &amp; Sewer</b>	Sewer charges 9/28/2017- 10/30/2017	6,108.58
<b>Sophicity</b>	Monthly IT Services Inv#9003 Oct	1,752.60
<b>Sophicity</b>	Monthly IT Services Inv#9123 Nov	1,752.60
<b>Southeastern Power Admin.</b>	SEPA energy cost (Sept) Inv. B-17-3221	3,446.60
<b>PURCHASES/CONTRACT LABOR</b>		
<b>C. David Strickland</b>	Professional Services - September	4,218.88
<b>C. David Strickland</b>	Professional Services - October	1,248.52
<b>Display Sales</b>	Custom Banners - Welcome & New Farmers Market	1,679.00
<b>Erik Oliver</b>	Boardwalk repair and staining / Total labor + materials	1,700.00
<b>Mason Tractor Co.</b>	Chipper Repair	1,091.21
<b>McNair, McLemore, Middlebrook</b>	CPA Professional/Audit Prep FY2017	6,957.25
<b>MEAG</b>	Annual SCADA Emulation – ePrism 11/1/17-10/31/18	1,440.00
<b>OTIS</b>	Annual Elevator Service Contract 11/1/17 - 10/31/18	2,447.42
<b>Phoenix Staffing</b>	Temp services from week ending 10/22/2017	1,008.00
<b>Ready Rent-All, Inc.</b>	Chipper Rental Inv#5915	1,457.50
<b>WOCO Pep Oil, Inc.</b>	Fuel Inv#6797 from July, invoice was not sent to Clerk	3,198.78
<b>WOCO Pep Oil, Inc.</b>	Fuel Inv#7961 for September	2,019.94

<b>WOCO Pep Oil, Inc.</b>	Fuel Inv#7186 for October	2,563.86
<b>APPROVED CONTRACTS</b>		
<b>HCS Services, LLC</b>	First Draw 32% on Georgia Street Trail Extension	60,000.00
<b>Jordan Engineering</b>	Field coordination, Control, traverse, recon ,data collection/Easement documents for sewer project/GDOT discussion/other	6,280.00
<b>Marable-Pirkle, Inc.</b>	100% Completed on Electrical System Upgrade and Pole Replacement/Labor & Equipment	14,712.00
<b>Scarborough Tree Service</b>	Emergency/Tropical Storm Erma- removal large broken hanging limbs Pierce & Haygood/ Tree removal Asbury & Collingsworth/ Fletcher & Asbury/Pierce Street fallen tree. Inv#11998	6,600.00
<b>Scarborough Tree Service</b>	Emergency/Tropical Storm Erma – tree removal W. Soule & Asbury/Coke & W. Watson/Walking path/Walking Trail rights-of-way on W. Watson.	6,900.00
<b>Sumner/Meeker, LLC.</b>	Legal/Professional depositions Jackson property	1,187.50